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(Revised 4/19/2010)

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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC AUG22'19AM 9:23

Name of Traveler: Gabrielle Rosenfeld

Employing Office/Committee: Senator Tina Smith

Private Sponsor(s) (list all): Red River Valley Sugarbeet Education Foundation, Red River Valley Sugarbeet Growers Association, American Crystal Sugar Company

Travel date(s): 8/28/2019-8/30/2019

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Fargo, ND

Explain how this trip is specifically connected to the traveler's official or representational duties:

The trip will be an opportunity to learn about a crop that is important to Minnesota farmers and constituents, which will inform my role as a member of Senator Smith's agriculture legislative staff.

Name of accompanying family member (if any): n/a

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/22/19
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Tina Smith hereby authorize Gabrielle Rosenfeld
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

8/22/19
(Date)

[Signature]
(Signature of Supervising Senator/Officer)